



Town of Groton - Public Works

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Public Works
Administration
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Meeting Minutes

Permanent School Building Committee

Chairman Rick DeMatto, Vice-Chairman W. Gordon Lange, Robert J. Austin-LaFrance, Richard Monteiro, Robert Morrison, David Russell, and John Webster.

Thursday, March 15, 2007

7:00 PM

Town Hall Annex - Community Room 1

Regular Meeting

1. ROLL CALL

Members Present: Chairman Rick DeMatto, Robert J. Austin-LaFrance, Gordon Lange, Richard Monteiro, Robert Morrison, David Russell and John Webster

Staff: Gary Schneider, Director of Public Works, Rick Norris, Project Manager - School Construction, Wes Greenleaf, Director of Buildings and Grounds, GPS and Colleen Quattromani, Recorder.

Gilbane Building Company: Peter Manning, Project Executive and Peter Scalora, Senior Project Manager.

JCJ Architecture: Greg Smolley, Associate Principal and Jeff Beatrice, Associate.

Also present Catherine Kolnaski, Town Councilor.

The meeting was called to order at 7:06 PM.

2. RECEIPT OF CITIZEN'S PETITIONS, COMMENTS AND CONCERNS

Ed Ettinger, 174 Cedar Rd, Mystic, submitted a letter and addressed the PSBC as a representative of several taxpayers with concerns on the school building projects. Mr. Ettinger has asked for specific information to be provided on a monthly basis. Mr. Ettinger also had questions on items mentioned in earlier PSBC meeting minutes.

3. APPROVAL OF MINUTES

a) February 15, 2007

A motion was made by Mr. Russell and seconded by Mr. Morrison to accept the PSBC meeting minutes of February 15, 2007 as written. The motion carried with one abstention from Vice-Chairman Lange.

4. COMMUNICATIONS AND REPORTS (other than Subcommittee reports)

(a) PSBC Members

In communications, Chairman DeMatto reported receiving a notice on the reappointment of Mr. Webster to the Permanent School Building Committee. Chairman DeMatto also told the Committee about an invitation he received for the Groton PSBC to attend a meeting on Municipal Ethics which is scheduled for March 19th, from 6:30 to 10:00 PM at the Stonington High School. Vice-Chairman Lange said he would try to attend the event.

(b) CATHERINE KOLNASKI AND NORTHEAST ACADEMY ELEMENTARY SCHOOL

1) Gilbane Building Company

P-2007-0001 Gilbane CM Summary - Elementary Schools

see report following minutes

2) JCJ Architecture

Mr. Smolley, Associate Principal, reported that the FF&E (Furniture, Furnishing and Equipment) package for the elementary school projects is out to bid. So far 60% of the quotes have been received. The Technology Equipment package will be put out to bid soon. JCJ will meet with the Town professional staff and Gilbane next week to discuss the windows for all three projects.

3) Board of Education Staff

Mr. Greenleaf reports that he and the Board of Education are watching the end dates for the projects very closely. The first day of school for Groton next year has been scheduled for September 10th. The PCT date for the playgrounds is pending.

4) Department of Public Works Staff

Mr. Norris provided a synopsis of recent concerns in the elementary school projects. The Town's Environmental Planner has been provided a plan for review for grading work that needs to be conducted on the west entrance to the Catherine Kolnaski Elementary School. Staff is evaluating the design for the proposed sidewalk west of the entrance to the school along Poquonnock Road. The utility easements for both elementary schools are being reviewed before going to the Town Council for approval. The Northeast Academy Elementary School water main has been installed and a flow test has been scheduled for March 16th. The drywall contractor has recovered some time in the construction schedule. Staff will look at premium time for this and other trades to manage the construction schedule. With regard to the windows, the goal is to resolve the technical issues, access availability and costs, and evaluate potential schedule impacts. Staff will be reporting project cost information rather than Gilbane in the future.

(c) Fitch High School

1) Gilbane Building Company

see report following minutes

2) JCJ Architecture

JCJ has been focused on the elementary school FF&E and Technology packages and now their attention to the High School. The PCT date is still a May 16, 2007.

3) Board of Education Staff

In his report, Mr. Greenleaf discussed plans to complete a previously approved air conditioning project with funds authorized in a past CIP project. A letter was sent home informing parents about the asbestos pipe removal required by State regulations. He discussed the details of the new heat maintenance program.

4) Department of Public Works Staff

Issues discussed included smoke dampers, rerouting the existing powerline and air quality issues. The PSBC was informed of the Topping Out Ceremony being held at Fitch High School on April 12th at 3:30 PM. The Topping Out beam is making its rounds to the elementary schools, middle schools and High school to be signed by students and staff before being placed in the entrance "Main Street" of the High School new addition. Several tours of the school construction projects including one for a Boy Scout Troop will be conducted in the next few weeks.

5. UNFINISHED BUSINESS

The next regularly scheduled meeting of the PSBC is April 5th.

6. NEW BUSINESS

None.

7. OTHER BUSINESS

None.

8. ADJOURNMENT

The meeting adjourned at 8:45 PM